



***Town of Plaistow ♦ Board of Selectmen***  
*145 Main Street ♦ Plaistow ♦ NH ♦ 03865*

**PLAISTOW BOARD OF SELECTMEN MINUTES:**

**DATE:** Monday, March 29, 2010

**MEETING CALLED TO ORDER:** 6:33 pm

**SELECTMEN:**

Chairman, Daniel Poliquin  
Selectman, Michelle Curran  
Selectman, John Sherman

Vice Chairman, Charles Blinn  
Selectman, Robert Gray  
Town Manager, Sean Fitzgerald

**AGENDA:**

**MINUTES:**

*Motion by R. Gray to approve the Minutes of March 15, 2010 as written.*

*2nd by M. Curran.*

*Vote 5-0-0.*

*Motion carries.*

**PUBLIC COMMENT:**

D. Poliquin noted there was no one from the public wishing to speak.

**Coloring Picture Winners – Carli Malette**

M. Curran noted Carli was unable to attend tonight so she and Buzzy would hand out prizes.

Michelle Curran and Buzzy Blinn presented the coloring contest winners with their prizes:  
**3 and 4 Year Old Division:** 2<sup>nd</sup> place Shayna Leger; 1<sup>st</sup> place Michael Savage. **5 Year Old Division:** 3<sup>rd</sup> place Carmella Defina; 2<sup>nd</sup> place Kaeleb Moley; 1<sup>st</sup> place Heidi Ricker. **6 and 7 Year Old Division:** 3<sup>rd</sup> place Billy Savage; 2<sup>nd</sup> place Sam Sczapa; 1<sup>st</sup> place Lillian Stevens. **8 and 9 Year Old Division:** 3<sup>rd</sup> place Maxwell Sczapa; 2<sup>nd</sup> place Vaughn Bourassa; 1<sup>st</sup> place Ross Simon. **10 Year Old Division:** 3<sup>rd</sup> place Emma Moley; 2<sup>nd</sup> place Seth McLaughlin; 1<sup>st</sup> place Madison Leavitt.

M. Curran thanked all participants.

**Surplus of white truck**

S. Fitzgerald discussed Surplus of Town Owned Property (1993 Ford Pickup Truck). He noted the vehicle has outlived its useful life expectancy and was looking toward the Board for a Motion to allow him to surplus the vehicle.

Board members discussed the 1993 Ford Pickup Truck.

D. Poliquin noted the Town does have the right to accept or decline any and all bids and the truck was worth about \$100 salvaged.

***Motion by R. Gray to allow the surplus of the Town pickup using the wording of the Town Manager's Report dated 3/29/10.***

***2nd by M. Curran.***

***Vote 5-0-0.***

***Motion carries.***

**Cell Tower – Chief McArdle, Chief Savage, Leigh Komornick**

D. Poliquin noted Chief Savage and Chief McArdle were here to discuss the cell tower.

J. McArdle discussed enhanced capabilities; improving radio development; and proposal similar to the one at the high school.

S. Savage discussed previous discussions with Planning Board; meeting on December 14 with developer; long term communication problems on Route 108; mobiles being okay; previous fatal on Route 108 and not being able to communicate with base; issue being more of a Fire Department issue than a Police Department issue; possible location; proposal of location on tower; set of specs with list of needed equipment and cost of \$61,000; discussion with developer; impact to the developer; public safety entity; awaiting communications back from developer; possible number change; and ongoing communications.

S. Fitzgerald noted at this point there likely would be additional discussion with the Board regarding agreements and implementation along with possible discussions with Chiefs and developer regarding improvement of communications.

M. Curran inquired if this project had gotten a final approval.

S. Savage noted it only had a conditional approval.

R. Gray discussed conditional approval and successfully completing the deal for the tower.

Board discussed impact fees.

S. Savage discussed this being in addition to impact fees.

S. Fitzgerald discussed updating the Board as they receive preliminaries from the Planning Board. He also discussed the time line of 2011.

M. Curran discussed being on the Planning Board three years ago and the concern regarding all 55 and over communities.

J. Sherman discussed project and putting it in the CIP.

S. Savage discussed location of the tower being the one if you were traveling south on Rte 108.

D. Poliquin discussed Sean being in touch with Sumner Kalman as needed regarding agreement.

S. Fitzgerald discussed preliminary Warrant Articles, CIP, tracking this fairly quickly, and looking at negotiations in mid to late spring.

J. Sherman inquired when the Chiefs thought this development was going to happen.

S. Savage noted by next year 2011.

J. Sherman noted the Board ought to encourage having a joint meeting with the Planning Board not only for this issue but with other issues as well.

R. Gray discussed holding a land use summit.

D. Poliquin noted consensus of the Board was to put this on the agenda for sometime in April.

S. Savage noted he and Chief McArdle would like to be present at their meetings.

**Non-Public Session RSA 91-A:3,II (c) Matters of Reputation**

***Motion by R. Gray to go into Non Public under RSA91-A:3,II (c) Matters of Reputation.  
2nd by M. Curran.***

***Board members polled:      D. Poliquin = yes                      C. Blinn = yes  
   M. Curran = yes                      R. Gray = yes                      J. Sherman = yes***

Board went into Non Public.

***Motion by R. Gray to adjourn Non Public and to seal the minutes for 60 days.  
2nd by M. Curran.***

***Board members polled:      D. Poliquin = yes                      C. Blinn = yes  
   M. Curran = yes                      R. Gray = yes                      J. Sherman = yes***

Non Public adjourned at 7:47pm.

Board returned to Public meeting.

**TOWN MANAGER REPORT:**

S. Fitzgerald:

- Noted he was on vacation last week; busy prior week and during vacation he was finalizing grant applications that the Town was working on.
- Discussed finalized Clock Grant; copy in the Selectmen's FYI folder and a letter of support was in the Signature Folder for the Board to sign. He noted both the Planning Board and Board of Selectmen would be signing the support letter.
- Discussed CMAQ Grant being finalized; meeting on March 16 with Cliff Sinnot, Kris Erickson and Scott Bosworth; potential discussions with regard to congestion mitigation air quality with Senators Shaheen and Gregg to help advance some of their strategies and upon submission of the grant they will be setting up a meeting with the Senators.

- Noted this Friday there is a Rockingham Economic Development Corporation Visioning Session. They are looking for local officials and Town officials to participate in this discussion. There is a Wednesday evening Visioning Session that he thought would be a very helpful discussion for the Town of Plaistow.
- Working to move forward with the installation of a Town Hall Generator. He discussed working with Town Hall Task Force, going out to bid and getting a generator for Town Hall which will allow the Town to function with confidence during future emergencies.

J. Sherman inquired if the Town ever received anything from the Public Utilities Commission.

S. Fitzgerald discussed

- Report on the PUC's web site however there has not been any other follow ups, recommendations or any other reports that he knew of but he could look into and perhaps even invite them to a Board of Selectmen meeting. He discussed seeing some advances by Unitil and having an incident command center with both Police and Fire and noted communications with local officials had improved significantly.
- Plaistow Economic Development Committee meeting at 3pm on Wednesday, March 31st; guest speaker, Cyndi Harrington from NH Department of Resources and Economic Development.
- Continuing to meet with WWII Veterans, Roy Jeffrey and Tom Cullen; looking at collecting some paraphernalia such as video tapes and having cable shows outlining some of the services and place of services that these Veterans served.
- First place winner of the 2010 Arbor Day Poster Contest: Jessica Costa; her poster being sent to Nationals and all being able to vote on posters at [www.arborday.org](http://www.arborday.org).
- Letter from Bob Hamilton regarding his concerns; his conversation with Bob earlier today and having him in for a future discussion regarding no stop lights and signs indiscriminately being put up on Main Street. He noted Bob has ideas that may be helpful to the Town regarding traffic calming.

D. Poliquin inquired if the Town had a projected date as to when the study would be received.

S. Fitzgerald noted sometime this spring.

D. Poliquin discussed holding the Board of Selectmen meetings every other week. He indicated it would be like going to the summer schedule just a little earlier.

M. Curran noted she was in agreement if nothing major was going on.

R. Gray noted that they could go to that schedule and if there was something pressing then they could come in.

C. Blinn noted it sounded good to him.

D. Poliquin suggested to start sometime in April.

M. Curran inquired if the Board would still receive a weekly Town Manager Report.

S. Fitzgerald noted he was happy to do so and would support the Board in any way they saw fit.

D. Poliquin noted that a noise during the meetings was brought to his attention and he finally figured out what that noise was. It was Audrey's typing on the keyboard.

J. Sherman noted that he was curious as to who suggested meeting every other week.

D. Poliquin noted Bob had and he had held discussions with both Buzzy and Sean.

C. Blinn inquired if this was something they did in other towns.

D. Poliquin discussed other towns meeting once a month.

S. Fitzgerald discussed the Board's big involvement with Town government; Board's day to day involvement; meeting day to day demands; and Board meeting business of the Town as needed.

D. Poliquin noted if the Board agreed to do this they would still want information available every week such as notices being available in their folders as they are currently and minutes being completed on a weekly basis.

M. Curran discussed signing the manifest on a weekly basis.

S. Fitzgerald discussed moving the manifest to a biweekly and picking up some efficiencies and alignments with that process.

R. Gray gave an example if an EPA came in and wanted to give a presentation then that could be considered a reason to recall the Board in for a meeting.

M. Curran wanted to reserve the opportunity that if they didn't feel like they were being kept in the loop with things then they could change the schedule.

S. Fitzgerald noted the Board sets the schedule as they see fit.

J. Sherman noted it was up to the Chairman to set the schedule.

D. Poliquin noted the consensus of the Board was that next week they will be off and he would work up a schedule and email it out to the Board.

#### **OTHER BUSINESS:**

D. Poliquin discussed:

- Invoice from Rockingham Planning Commission for the current dues that are due. He noted that he would put in the FYI folder.
- Antioch University program registration form is being put in the FYI folder.
- This Friday at 11am is the Toddler Easter Egg Hunt at gazebo. It starts at 11am and is for age 5 and under. Saturday is the Easter Egg Hunt for children ages 6-12 at 10am.
- Saturday is Waste Management's white goods pick up and an appointment is needed.
- Saturday from 10am until 2pm is the rabies clinic at the Safety Complex.
- This week is recycling week.

**SIGNATURE FOLDER:**

D. Poliquin noted the Signature Folder and Manifest were going around.

**SELECTMEN'S REPORTS:**

J. Sherman discussed:

- He is the Alternate for the Rec Commission. There was a special meeting last Thursday that Dan couldn't attend so he attended regarding age of player.
- This past Saturday night was the Friends of Rec Dance. It was a fund raiser for the Friends of Rec who use the funds to buy recreational things for the Town. They had a dance, a raffle, a 50/50 and sports memorabilia. They had cool stuff that you could bid on.
- Budget Committee has not met since their last meeting which was 2 weeks ago. They discussed process and schedule. The Vice Chair and Chair of BudCom is to meet with the BOS Chair and Sean to set up the meeting schedule. Their meeting was mostly for organizational items.

J. Sherman inquired if the Board has done anything with the Plaistow First Committee.

S. Fitzgerald noted he would be following up sometime this week. He will speak by telephone with the appointees and set up a meeting in future for Board members to meet with individuals.

R. Gray inquired who was appointed Chair and Vice Chair to the Budget Committee.

J. Sherman noted Chair was Kristin Lewis Savage and Vice Chair was Martha Sumner.

R. Gray discussed the Rec Commission's special meeting regarding children being able to play up on certain teams and inquired if this was a local issue.

J. Sherman noted it was a Southern NH Softball League issue and that league does not have a written policy on it yet.

R. Gray discussed Planning Board meeting, noting Tim Moore was Chair; Peter Bealo was Vice Chair and Steve Ranlett requested to be Alternate on the Board. Items on the agenda were: conditional approval for Snow's Brook; conditional approval for John Blinn's Auto Body on Westville Road; and presentation with Steve Lewis regarding property he is looking to take over on Chandler Avenue.

M. Curran and R. Gray discussed previous plan, current plan and the actual set up being a little bit different.

R. Gray discussed and read letter from NH Housing regarding the Steve Lewis issue.

S. Fitzgerald noted he had a meeting with Tim Moore tomorrow and will discuss then.

R. Gray noted he and Dan attended the Regional Selectmen meeting. At the meeting there was a presentation from Glacial Energy and a discussion on Town Reports. They discussed how much money different towns spent and he noted that Plaistow did quite well compared to others. Dan and he were approached by a Selectman in Kingston regarding their Emergency Management Center pertaining to when it is open and the possible meeting with the Town regarding contributing funding and/or staff because Plaistow residents go there to use their facility. The next Regional Selectmen meeting is scheduled for Tues., June 29 at 7pm at Newton Town Hall.

M. Curran discussed:

- Family Mediation meeting noting they went over concerns regarding information that is not getting back to the communities regarding the programs they offer. Pamphlets will be given to BOS members and they are rescheduling a meeting with Kathy Jones and Glenn Miller to get them familiarized with the programs again. They discussed bills that were going through regarding the gambling that is being considered. Family Mediation relies heavily on Rockingham Park's donations.
- Greater Haverhill Chamber meeting was postponed until Wednesday.
- She stopped by Town Hall on Tuesday and Friday and there were several seniors filling eggs with Carli. She noted they were troopers and made egg filling fun. She thanked them all for their help and noted the Easter Bunny will have lots of fun putting out all the eggs. She expressed how exciting it was to see the group effort from little kids to seniors.

M. Curran inquired if the Town was out of the Cable Studio on Route 125.

S. Fitzgerald noted they were not. He noted technical discussions had taken place but there was a delay that required additional work that is needed.

C. Blinn discussed Conservation Committee meeting one week ago had discussed Arbor Day on April 21 and planting two Swamp Maple trees at the Library. The Swamp Maples is a hearty tree and should do well at the Library. There are 91 students from the 5th grade scheduled to show up. The sad part of the meeting was the heavy discussion of the rain barrels. They voted it down because there was not enough clarification to take funds out of Conservation Fund. They didn't see the rain barrels and the clarification on the RSA regarding the monies.

S. Fitzgerald noted that he was not aware that ConCom was bringing the rain barrels up and was surprised they took a vote on it. He discussed them with Tim Moore and meeting the EPA requirements. He noted that they needed to do a better job with the water resources in Town and if the Commission needs additional information, he would be happy to supply them with such.

C. Blinn noted they will be meeting on the first.

M. Curran discussed that they supported the idea of the rain barrels however their concern was for where the money was coming from.

S. Fitzgerald noted he and Tim Moore held a discussion regarding money to be used on land based ideas and land acquisition.

R. Gray discussed a conversation that a resident brought up to him with rain barrels and noted that the Town does not allow standing water in Town.

M. Curran discussed bleach water solution, tablets being available and information that can be found out from Health Officer.

S. Fitzgerald discussed addressing EPA standards and minimizing impact on tax payers.

D. Poliquin discussed:

- Meeting at Town Hall regarding CMAQ application and the representatives from Haverhill, Rockingham Planning, Chamber, Kris Erickson and Scott Bosworth. He noted Sean has assembled quite a long list of individuals working on CMAQ to get it moving forward. There are excellent strategies involved.
- Regional Selectmen meeting and the issues discussed such as gaming.
- Highway Safety Committee meeting Friday whereas they discussed South Main Street and Haseltine swap; welcome signs for the Town and possibly Entering Plaistow Village signs on Main Street as part of traffic calming solutions. There is a company in Town that has offered to donate a portion of the welcoming signs.
- Reminder to all that Spring Clean Up is the week of April 12th through the 16 and is also a recycle week.

Meeting adjourned at 8:44 pm.

Respectfully Submitted,  
Audrey DeProspero